

Appendix 6 to the SPP

Instructions for drawing up of powers of attorney

1. A principal is a person who grants a power of attorney to an agent to represent him or her in specified actions.

Principal:

- for a natural person: name, surname, date of birth, address;
- for a natural person with an assigned ID number: name, surname, ID number, registered office, address of the place of business (according to the extract from the Commercial Register, trade certificate, licence deed, etc.) in accordance with the provisions of Section 435 of the Civil Code;
- in the case of a legal person, the following shall be indicated: business name and legal form as entered in the Commercial Register or other register, registered office, registration number, name and surname of the person authorised to act on its behalf and entry in the Commercial Register or other register in accordance with the provisions of Section 435 of the Civil Code;

2. An agent is a person who is authorised to perform acts on behalf of the principal to the extent specified in the power of attorney.

Agent:

- for a natural person: name, surname, date of birth, address;
- for a natural person with an assigned ID number: name, surname, ID number, registered office, address of the place of business (according to the extract from the Commercial Register, trade certificate, licence deed, etc.) in accordance with the provisions of Section 435 of the Civil Code;
- in the case of a legal person, the following shall be indicated: business name and legal form as entered in the Commercial Register or other register, registered office, registration number, name and surname of the person authorised to act on its behalf and entry in the Commercial Register or other register in accordance with the provisions of Section 435 of the Civil Code;

3. Authorised persons of both parties, i.e. the principal and the agent, shall come to the contact point of ČD Cargo or to the headquarters of the operational workplace of ČD Cargo and present a power of attorney. The personal presence of the Principal and the Agent is not required provided that the procedure in Articles 4 and 5 of this Appendix is followed. An employee of ČD Cargo will check the persons according to their identity card and their authorization to act on behalf of the interested party according to the extract in the Commercial Register, or according to documents of other business register. He/she shall also check that both parties have signed the power of attorney in their own handwriting before him.
4. If the principal is unable to appear in person to execute the power of attorney, his/her signature must be officially certified.
5. A power of attorney not submitted in accordance with Article 3, but delivered by mail or submitted in accordance with Article 3 only by the Agent, shall become acceptable on the date of delivery of the original or a certified copy to the carrier ČD Cargo, provided that it has all the statutory requirements and contains the authorized person's certified signature and the scope of the authorization.

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6. Acts specified in the power of attorney may be performed on behalf of the Agent by the Agent's authorized persons who are listed in the power of attorney or who present the power of attorney or other document proving that the persons in question are authorized to represent the Agent. In this case, a ČD Cargo employee will check their identity using their identity cards.
7. The power of attorney is granted primarily as a general power of attorney, or it may be granted only for acts in one station.
In the case of multiple stations within the perimeter of a ČD Cargo operating unit, it is possible to grant a single power of attorney with the indication of these stations.
8. A model power of attorney is included in this Appendix. The text in blue italics in the model is only an example of the text. If it is used, the text shall be in black. Unused parts of the text are deleted.

Power of attorney (*model*)

Principal:
grants power of attorney
to the agent:

for:

1. *receiving reports on my/our behalf about the time of the delivery of the wagons*
2. *confirming for me/us the collection of consignments that arrive at the address*
3. *Submitting Application for Loadings on my/our behalf*
4. *performing for me/us (fill in specific actions)*

in the railway station

namely

- a) *for all consignments from*..... *to*
- b) *only for the consignments*

The following authorised persons shall act on behalf of the Agent as set out in this Power of Attorney:

.....
(name, surname, date of birth, address), or other persons who submit a mandate or other document proving that the persons in question are authorised to represent the Agent.

Place Date

For the Principal:

For the Agent:

.....
(name, surname, address, date of birth)

.....
(name, surname, address, date of birth)

.....
(signature of the principal)

.....
(signature of the principal)

The identity of the signatories was checked by an employee of ČD Cargo, a.s. according to their identity cards:

.....
(name, surname and signature)